

## Work Experience *(page 1 of 2)*



If you need your information in another language or medium (audio, large print, etc) please contact Customer Care on 0800 374 208 or send an email to: [customer care@salisbury.nhs.uk](mailto:customer care@salisbury.nhs.uk)

You are entitled to a copy of any letter we write about you. Please ask if you want one when you come to the hospital.

If you are unhappy with the advice you have been given by your GP, consultant, or another healthcare professional, you may ask for a second (or further) opinion.

The evidence used in the preparation of this leaflet is available on request. Please email: [patient.information@salisbury.nhs.uk](mailto:patient.information@salisbury.nhs.uk) if you would like a reference list.

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### What is Work Experience?

Work experience is a short period spent in a workplace, usually by young people, to learn what it is like to do that kind of work.

We have a very successful work experience programme which provides the opportunity for school pupils and mature students to experience the work of the NHS.

While you are in the hospital there will be strict limitations on what you will be able to do and sometimes you will only be able to observe (watch). There will be an opportunity for you to talk with staff about their job, the training and possibly, the challenges they face.

### Can I apply for work experience?

Students are normally given work experience placements once they've had their 16th birthday. However, we have a small number of placements available for students aged 14 – 16. Applicants must either live or attend school within our catchment area and you must have a genuine interest in the NHS or a health related career.

### What types of placements are available?

You can apply for either a clinical or non-clinical placement. Clinical placements are usually patient based such as a general ward or in midwifery and physiotherapy departments. Non-clinical placements can be in catering, finance or building departments.

You should consider carefully what you want to achieve from your placement, and the type of work it will involve. On a clinical placement you are likely to see blood, bodily fluids and poorly patients. Think about how you might cope with this before going ahead with an application.

We do all we can to ensure work experience students are not exposed to distressing events, but this can never be guaranteed.

### How long do placements last?

Most placements are for one week, 5 days (Monday – Friday). there are also some shorter placements.

### What will I be required to wear?

Everyone who works here must have bare arms below the elbow. On your first day you will be given a Work Experience T-shirt for which we ask for a £10 deposit which is returned when you hand back the T-shirt on your last day. You must wear plain black trousers (no jeans) and comfortable footwear.

### Voluntary Services

 **01722 336262 Ext 5632**

## When can I apply?

We accept applications twice a year at the following times:

- You need to apply for placements between 1st March to 29th April for a placement from September the same year through to February the following year. Completed applications must be returned to us by the 30th April

OR

- You can apply between 1st September to 30th October for placements between March to July the following year. Completed applications must be returned to us by the 31st October

There are no placements in August.

## How do I apply?

You should email [work.experienceadmin@salisbury.nhs.uk](mailto:work.experienceadmin@salisbury.nhs.uk) with your name, address, date of birth, and school you attend.

Approximately 6 weeks after the closing date we will contact you about an interview.

After your interview we will let you know whether or not you have been successful and, if successful, where your placement will be. We will send some forms to be completed and we will need you to provide us with 2 passport photographs.

## Our catchment area

