

Trust Board Meeting in Public
Thursday 3 September 2020
10.00 am – 1.00 pm
Boardroom & Virtually – MS Teams

Timings		Agenda	Initials of presenter	Purpose
1. Opening Business				
10.00	1.1	Presentation of SOX certificates – Rowena Staples Respiratory Care Unit		
10.05	1.2	Staff Story – Spire Ward		
	1.3	Apologies		
	1.4	Declarations of Interest, Fit & Proper/Good Character		
10:25	1.5	Minutes of the Trust Board Meeting held on 2 July 2020	NM	Approval
10.30	1.6	Matters arising and action log	NM	Approval
	1.7	Register of Attendance	NM	Information
10:35	1.8	Chairman's Business	NM	
10:40	1.9	Chief Executive's Report	SH	
2. Assurance and Reports of Committees				
10:50	2.1	Trust Management Committee – 24 August 2020	AH	Assurance
10:55	2.2	Finance and Performance Committee – 25 August	PM	Assurance
11:00	2.3	Clinical Governance Committee – 28 July	EJ	Assurance
11:05	2.4	Integrated Performance Report	LT	Assurance
3. Governance				
11:20	3.1	Approve Board and Committee dates for 2021	FMc	Approval
11:25	3.2	Annual Review of Board and Committee Effectiveness	FMc	Assurance
11:30	3.3	Corporate Governance Statement Self-Assessment (Well Led Review)	FMc	Assurance
11:35	3.4	Revised Board Assurance Framework	FMc	Approval
4. People and Culture				
11:45	4.4	Health and Safety Annual Report	AH	Assurance

11:55	4.5	Guardian of Safe Working Annual Report	JB	Assurance
-	4.6	Medical Revalidation and Appraisal Annual Report (deferred to November)		
-	4.7	Communication Strategy (deferred to November)		
5. Quality and Risk				
12:05	5.1	DIPC	JD	Assurance
12:15	5.2	IPC Board Assurance Framework	JD	Assurance
12:25	5.3	Clinical Governance Annual Report	CB	Assurance
12:35	5.4	Research Annual Report	CB	Information
6. Closing Business				
12:45	6.1	Agreement of principal actions	NM	
	6.2	Any Other Business	NM	
12:50	6.3	Public Questions		
13:00	6.4	Date of Next Public Meeting: 5 November 2020		
7.				
	7.1	Resolution to exclude Representatives of the Media and Members of the Public from the Remainder of the Meeting (due to the confidential nature of the business to be transacted)		