

# Safe Staffing NQB Report

November 2019

# National Reporting has changed.

It has moved away from  
reporting planned staffing levels & comparing them to the number of  
actual staff on duty  
to reporting  
Care Hours Per Patient Day  
**(CHPPD)**

# CHPPD Explained

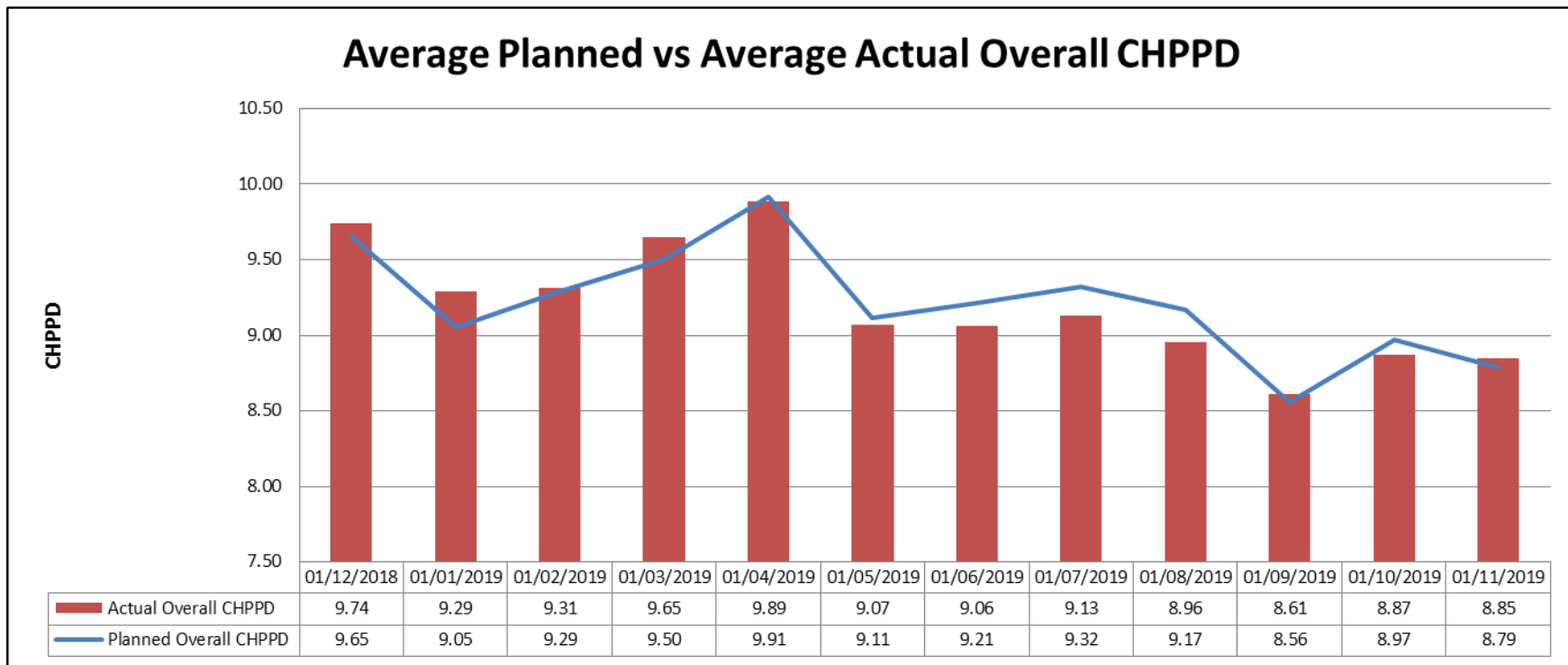
CHPPD is a simple calculation which divides the number of actual nursing/midwifery (both registered and unregistered) hours available on a ward per 24 hour period by the number of patients on the ward at midnight.

Care hours per patient day =	Hours of registered nurses and midwives alongside Hours of healthcare support workers
	Total number of inpatients at midnight

It therefore represents the average number of nursing hours that are available to each patient on that ward

# Salisbury NHS Foundation Trust

## Average Planned vs Average Actual Overall CHPPD



## Overview of RN and HCA Planned vs Actual Hours November 2019

Day	RN	HCA
Total Planned Hours	37455	20120
Total Actual Hours	36494	20654
Fill Rate (%)	97%	103%

Night	RN	HCA
Total Planned Hours	24272	12187
Total Actual Hours	24847	14132
Fill Rate (%)	102%	116%

The percentage hours are based on actual versus planned and are measured on a shift by shift basis.

# Actions we take when staffing levels are below plan for a particular ward

- Nurse in charge will assess patients against staffing levels on that ward
- Staffing levels are assessed across the hospital by senior nursing teams and staff are moved around to ensure appropriate care is provided in all areas
- Staff and ward leaders on training days/supervisory shifts are brought back to work clinical shifts if required
- Additional HealthCare Assistants (HCA) are brought in to support unfilled nursing shifts

Please note that while we will have planned staffing levels for wards, these will automatically be reviewed and altered where beds are empty or increased, or where there is a change in the level of care needed during a shift