Frequently Asked Questions

**Can I apply for a role at Salisbury Hospital even though I haven’t worked for the NHS before?**

Yes, we have many roles which don’t require NHS experience. We advise taking a look at the person specification (found at the end of the job description) which will tell you of any required experience which is needed.

**What types of roles are available?**

Here at Salisbury we have roles covering a huge array of skills and knowledge. All our jobs are advertised on our careers website: [Current Vacancies (salisbury.nhs.uk)](https://www.salisbury.nhs.uk/working-for-team-salisbury/current-vacancies/) and here you’ll find administrative positions, catering, nursing, cleaning, waste disposal and more.

You will find that we have a range of full-time and part-time roles which could be permanent or fix term. We also have a Temporary Staffing Team who offer bank shifts for candidates looking to pick shifts that work for them.

**How do I apply?**

Once you have found the job for you click apply at the bottom of the page! All applications must be made online.

We have some fantastic guides on how to make an application, these can be found on our recruitment section of our careers page.

**When will I know if I have been successful in obtaining an interview?**

We firstly advise checking the closing date on the advert when you make your application, it is likely you won’t hear anything from us until after this date.

All jobs must be shortlisted by the Recruiting Manager and another panel member. Once they have finished shortlisting they will move successful candidates through to interview. If you have been invited to interview you will receive an email from us about confirming your interview slot.

**What should I do if I now can’t make my interview?**

You should log onto your Trac account and withdraw from the interview. If you are still interested, we would recommend contacting the Recruiting Manager to see if they could interview you on another date. This may not be possible; however, shows you are a good communicator, and they may consider you for future roles.

**I have been offered a job, what happens next?**

Firstly, congratulations!

One of the Recruitment Team members will be in touch with an offer email for you. They will also give you a call to talk through the pre-employment checks and advise on which bits need to be completed urgently.

**What are the pre-employment checks I will need to complete?**

We have some guidance on all pre-employment checks in the recruitment section of our career’s website.

**Who should I call if I have any questions about my recruitment process?**

Please call our Recruitment Team, who will be very happy to help on 01722 429345

**How long could my recruitment process take?**

We aim for the recruitment process to take 3 to 4 weeks, however this will depend on a number of factors such as any outstanding vaccinations you need to have with our occupational health team or if you need a new DBS (Disclosure and Barring Service) check to be completed.