Report to:	Trust Board (Public)	Agenda item:	SFT4109
Date of Meeting:	4 October 2018		

Report from: (Committee Name)	Workforce Committee		Committee Meeting Date:	20 September 2018
Status:	Information	Discussion	Assurance	Approval
			X	
Prepared by:	Paul Hargreaves, Director of OD and People			
Board Sponsor (presenting):	Paul Hargreaves, Director of OD and People			

Recommendation

To note the key aspects of the Workforce Committee meeting on the 20th September 2018.

Items for Escalation

Social Media Policy under review to set out a proactive and open approach with controls in place to mitigate risk

Full review of all workforce risks on the Board Assurance Framework (BAF)/Corporate Risk Register (CRR) to be undertaken and reporting to the Committee strengthened. This will be aligned to the Operating Plan.

Annual Health and Safety (H&S) Report:
- All H&S risks have been reviewed and significant risks identified.
- Significant risk relating to Planned Preventative Maintenance (PPM). Greatest risk for potential and unknown outcomes. Statutory maintenance being carried out. Some PPM outsourced although risk relating to not having control over the standard of work. Balance of reactive maintenance vs planned maintenance and as more reactive/urgent maintenance is required the planned maintenance backlog will increase.
- Deep dive of this risk to be undertaken and outcome will be reported back.
- Board Development Day planned to cover Health and Safety.